

MOTION: to approve minutes as presented
MOVER: Stephen Polnaszek
SECONDER: Bert Ruiz
RESULT: Adopted without objection

III. OLD BUSINESS

- A. Sharpstown High School. Bert Ruiz committed to following up with Sharpstown High School regarding the data and strategy plan they verbally shared during the small group meeting we had with them weeks earlier. They committed to sharing the documented plan and data on the number of students in violation of truancy come from their school. Bert Ruiz and Brian Barragy discussed crime updates, including violence, weapons, and gang activity. Jeanie Spriggs discussed unsafe traffic conditions.
- B. Neighborhood Resiliency Update. (See **Attachment #2: Neighborhood Resiliency Update.**) Gena Sylvester states we will contact them at the beginning of next year and that the City appears to be returning issues to the Braeburn Super Neighborhood.

IV. NEW BUSINESS

- A. Brays Oaks Management District. Gena Sylvester states that all members are south of Brays Bayou and do not represent the area north of the bayou while taxing them, and they rejected applications from two Braeburn Super Neighborhood delegates. Several delegates have witnessed that board members there do not know their jurisdiction or our super neighborhood area without looking at maps. A discussion about relocating Braeburn Super Neighborhood from Brays Oaks Management District to a new management district or the Southwest Management District. Veronica Hernandez states the Gulfton Management District had to collect business signatures for previous changes. Ariana Campos suggests looking up special district purposes, the purpose of the Brays Oaks Management District, and testifying at the legislative committee hearings in Austin. Consensus to attend Brays Oaks Management District committee meetings.
- B. District J Patrol. Gena Sylvester states they may promote veteran and senior affairs through the Good Neighbor Program and have board elections coming up. A discussion follows on the lack of group awareness and potential new signage.
- C. Police Turnover. Gena Sylvester states that South Gessner recently experienced an executive staff turnover. Lee Donovan is from Westbury and commanding the South Gessner station. Metro PD also has a new Chief of Police.
- D. Super Neighborhood Alliance. Gena Sylvester and Stephen Polnaszek state the Alliance is infighting and not escalating issues to council members. Gena Sylvester has requested a phone call to discuss this. Veronica Hernandez states super neighborhoods liaison with the Department of Neighborhoods. Brian Barragy states the Department of Neighborhoods should then aggregate and escalate issues for the super neighborhoods. Consensus on meeting with other super neighborhood leaders in the region. (See **Attachment #3: Bylaws Handout.**)
- E. Bylaws update. Veronica Hernandez states the City of Houston will not provide funding when super neighborhoods do not update their bylaws to recommendations. Gena Sylvester states the document will be sent out to delegates.

F. Brays Bayou. A discussion on drainage infrastructure at SH-288, Texas Medical Center, and Beechnut at the railroad tracks.

G. Board elections for 2025. (See **Attachment #4: Slate for Nomination of Board Members**.) A discussion regarding the treasurer's role and lack of duties due to funds and no 501 designations.

NOMINATIONS: President - Bert Ruiz; Vice President - Brian Barragy; Recording Secretary - Gena Sylvester; Communications Secretary - Jeanie Spriggs; Treasurer - Vacant/Inactive.

RESULT: Pass without objection.

V. ANNOUNCEMENTS

A. Skip Reeder states the proposed low-income housing at Doty Landfill may return at a later time. Brian Barragy and Ariana Campos discuss superfund sites.

B. Ariana Campos passes a handout and offers a legislative workshop at 4808 Gibson St #210, Houston, TX 77007 on November 20 at 6 PM. (See **Attachment 5: SD 15 Handout**.)

C. Gena Sylvester states that Bayland Park Community Center has a 45-day scheduling window for the whole year now. Brian Pendleton states he is aware of the issue.

D. Veronica Hernandez states a food pantry will open at Bayland Park.

E. Brian Pendleton states the Bayland Park re-work may begin next late year or early spring of 2026.

F. Veronica Hernandez states a Thanksgiving luncheon is from 11:30 AM to 2:00 PM for Houston Police officers.

G. Brian Barragy offered space for the Houston Police Polaris but has not heard anything.

VI. ADJOURN

Gena Sylvester announced that the General Session of the Braeburn Super Neighborhood Council #30 was adjourned without objection on Thursday, November 14, 2024, at 20:14.

ATTACHMENT #1: SIGN-IN SHEET

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BRAEBURN SUPER NEIGHBORHOOD #30
November 14, 2024

	NAME	NEIGHBORHOOD	EMAIL	PHONE
1.	Skip Reiter	FRONTENAC	skip@healthwerks.com	723 503
2.	STEPHEN POLNASZEK		spolnaszek@concept.net	832-4
3.	REISE ERMIS		reermis@hotmail.com	713-506
4.	Brian Davvy		bdavvy@gmail.com	713-
5.	Bert Ruiz	Braeburn	bertruiz@ymail.com	713
6.	ANDREW MIKKELSEN	BRAS TINGRAS	amikkelsen@ptco.com	713-5
7.	Jeanie Spriggs	BBV	jeanie.spriggs@hotmail.com	
8.	Veronica Hernandez	COH	veronica.hernandez@houston	
9.	DON HICKLE	BRAEBURN GEN	d@hickle@att.net	(713)
10.	Doug Phillips			
11.	Gene Sylvester			
12.	Brian Rudolph			

ATTACHMENT #2: NEIGHBORHOOD RESILIENCY UPDATE

Project	Issue	Partners	BR Notes
Fondren under street 12x12 drainage tiles. 1.72 miles Braeswood to 59. 1.48 miles 59 to Westpark.	Infrastructure/Drainage	City of Houston (Houston Public Works)	
Hillcroft under street 12x12 drainage tiles. 2.72 Miles	Infrastructure/Drainage	City of Houston	
Underground tiles west side of Braeburn Bissonet to Bayou with re-engineering of retention pond and golf course run-off.	Infrastructure/Drainage	City of Houston and Harris County	
Wildflower planting on Braes Bayou Hillcroft to 59 using slit seeder annually.	Beautification	City of Houston/Harris County Flood Control/Harris County	Confirm that this is covered under the "Implement Tree planting" or "Beautify the Community with Native Plants" projects.
Bridge lighting project on Braes Bayou Gessner, Fondren and Hillcroft	Safety and Beautification	TBD	This is listed under the "Increase Public Safety Project."
Communication Platforms for the superneighborhood and neighborhoods to be able to better communicate governmental messaging. As an example disaster messaging from the county.	Disaster infrastructure		
Bintliff ditch conversion to tiles and bike hike path on top. West path 1.78 miles to HCU/Med Ctr. East path to neighborhood 1.1 miles to Bellaire Blvd.	Drainage/amenities	City of Houston and Harris County	
Hillcroft hike/bike path connecting Bayland to Braeswood using HCFC and City of Houston easement.	Neighborhood amenities	City of Houston, Parks, Harris County	
			This is listed under the "Increase Public Safety Project."

It is a neighborhood beautification project. The project must be approved by the City and Harris County.

Additional projects to follow that are...

Safe transit projects were in communication...

Alternate proposal to engage HISD in talks to move McNamara ES to 7 acre site at Braeswood and Fondren if neighborhood does not want traffic flow improvements.		
Metro rail floodable tracks down braeswood with stops		METRO
Metro hub at property at Hillcroft and Braeswood to include bike stop with water, parking area, air conditioned area and fly over to South Braeswood bike paths and connect to Hillcroft/Bayland bike hike path		METRO

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ATTACHMENT #3: BYLAWS HANDOUT



Braeburn SN bylaws

From: Cortez, Sandra - DON <Sandra.Cortez@houstontx.gov>

Date: Mon 10/14/2024 8:07 PM

To: gsylve1798@gmail.com <gsylve1798@gmail.com>

Good evening Ms. Gena,

I apologize for not getting you feedback. Unfortunately the Braeburn SN email address has bounced back but I will email your personal email directly.

Updates

Article VIII - Officers

- 8.1 – Officer candidates
 - Are from council seats or from SN?
- 8.11 - Election
 - What is the process?
- 8.12 – Vacancy
 - What is the special election process?

Article X - Meetings

- 10.1 – meeting
 - Include frequency (ex: 1st Monday, quarterly)
 - Include the ability to hold virtual meeting
- How are meeting notices given?

Article XI – Amendments

- Wording
 - #30 was misplaced should read: Braeburn Super Neighborhood Council #30, read and approved.

Below is an example of the Election Process that could be adjusted.

6.7 – Elected board members shall serve [insert number] term(s). Board members shall be elected by the procedures established in Article VIII at the regular November general meeting at the end of the Officers' [insert number] -year term. Elected Officers will take their seat at the January general meeting the year following their election. Officers whose seats are not filled during the November election will continue to serve until a replacement is elected. **Note: SNs can choose the term year to suit their SN, one year, two years, three years, etc.**

Article VII – Special Elections

7.1 – In the event a Board Member withdraws from service, is removed from office under Article 6.7, or a vacancy otherwise arises, the position shall be filled through a Special Election.

7.2 – Special Elections shall be called by the President, or, in the event the Office of the President is the relevant vacancy, then by the next most senior occupied Office. At the first general meeting where a vacancy exists, the President, or next most senior Officer in the event the presidency is vacant, shall appoint a Nominating Committee chairperson who shall fill the Nominating Committee as described under Article 8.2.1. At the second general meeting after the vacancy, the Nominating Committee shall present the Board with a proposed slate of candidates to fill the vacancy. At the third general meeting after

the vacancy the Special Election shall occur. The Special Election shall follow the procedures identified in Article 8.3.
7.3 – An officer elected to fill a vacancy through Special Election shall assume the office at the first general meeting following the special election and shall hold office until the next regular election for that Office.

Article VIII – Elections

8.1 – Timing

8.1.1 – Board members shall be elected at the November general meeting at the end of the Officers' [insert number]-year term. Newly elected officers shall be installed at the January general meeting in the following year. **Note: SNs can choose the term year to suit their SN; one year, two years, three years, etc.**

8.2 – Nominating Committee

8.2.1 – At the September general meeting in an election year, the President will appoint a Nominating Committee chairperson. The Chairperson shall then fill the nominating committee with a minimum of three members. If more than three members are appointed to the Nominating Committee, the total number of members must remain an odd number.

8.2.2 – At the September general meeting, the Secretary will provide the Nominating Committee with (1) a membership list, (2) a copy of [insert SN name] by-laws, and (3) a list of positions to be elected with descriptions of each position.

8.2.3 – The Nominating Committee will establish a list of Qualified Candidates willing to serve in each position. The Nominating Committee's proposed slate of candidates will be presented to the Board at the October general meeting.

8.3 – Procedures

8.3.1 – A quorum of the Eligible Voters must be present before the election commences. The quorum must remain present throughout the election process.

8.3.2 – The result of the election shall be decided by a simple majority in favor of a candidate on the Nominating Committee's proposed slate for each office.

8.3.3 – "Eligible Voters" shall be current Board Members and delegates of the Super Neighborhood Council listed in Article 5 at the time of the election. Eligible Voters may vote for members included on the Nominating Committee's proposed slate of candidates. Eligible voters shall record their vote in writing and submit their ballot to the Ballot Counters.

8.3.4 – The "Ballot Counters" shall be the Secretary and a member of the Nomination Committee. The Ballot Counters shall be responsible for collecting and counting Eligible Voter's written ballots. The Ballot Counters will then read the vote count aloud without declaring the result of the election.

8.3.5 – Once Ballot Counters have completed their duty and recorded the vote count, the President shall read aloud the recorded result of the vote and declare the official results of the election.

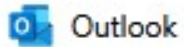
Note:

- This example has a starting date of September. SNs should tailor this to what is convenient for their SN. Your starting month may vary.
- While this example provides for a written ballot, SNs may alter their method to include online voting options, or a simple show of hands.

Have a wonderful day!

Sincerely,

ATTACHMENT #4: SLATE FOR NOMINATION OF BOARD MEMBERS



Nominees List

From Bert Ruiz <bertruiz@ymail.com>

Date Thu 11/14/2024 3:34 PM

To Brian Barragy <vicepresident@robindell.org>; Jeanie Spriggs <jeanie.spriggs@hotmai.com>
<rccermis@hotmail.com>

Gena,

Here is the slate of nominees for tonight.

- President - Bert Ruiz
- Vice President - Brian Barragy
- Recording Secretary - Gena Sylvester
- Communications Secretary - Jeanie Spriggs
- Treasurer - Vacant/Inactive

In my outreach no one else responded with interest in officer roles. But we do possil

ATTACHMENT #5: SD 15 HANDOUT



MOLLY COOK
STATE SENATOR, DISTRICT 15

District Office: 4808 Gibson St., Ste. 210
Houston, Texas, 77007
Capitol Office: Texas Capitol, E1.814
E-mail: molly.cook@senate.texas.gov
Phone: (713) 864-8701 | (512) 463-0115

State Agency Assistance

My office's constituent services are available to help cut through the red tape of government agencies and streamline challenging issues. If you need assistance with contacting or interacting with a State of Texas agency, my office is available to assist by providing information, referrals, and contacting agencies on your behalf. Some common programs and departments we may be able to help with include:

- Medicaid and CHIP, SNAP and WIC benefits, and Disaster Assistance
- Unemployment and Disaster Unemployment benefits
- Applications or Renewals for Professional Licenses
- Texas Department of Public Safety/Texas Department of Motor Vehicles
- Texas Education Agency
- Texas Veterans Commission

Improving State Government & Legislative Priorities

Send an email to let us know of a policy recommendation or suggestion to improve a state program or agency, or with any bill ideas for the next legislative session. Constituent input is key to improving how the state government operates and serves the people of Texas.

Special Recognition

SD15 is filled with talented, honorable people who put their communities first. If you know of someone or an organization who may deserve special recognition in the form of a congratulatory letter, proclamation, certificate, or resolution, please send an email to my office to submit your recommendation. The email should include:

- Your name and contact information
- Honoree name and contact information
- Purpose for recommendation
- Deadline and Delivery Instructions

Visit our Offices

The district office is at 4808 Gibson St., Ste. 210, Houston, TX 77007. We know finding meeting space can be difficult and costly, so the office is available for non-partisan community meetings (5-10 people). Please send the office an email and we will do our best to reserve your requested time. Please include:

- Your name and contact information
- The purpose of the meeting
- Number of attendees

The historic Texas State Capitol and my office are open to families and groups who plan to visit Austin. Group tours can be scheduled by calling the State Preservation Board at (512) 463-0063. Self-guided tours are also available, and information can be picked up at the Capitol Information and Guide Services Office in Capitol Room 1S.2. Send my office an email to schedule a meeting or visit with the Capitol office.

Useful Information

- 311: Dial 311 to receive information and request services from city and county services.
- 211: Dial 211 to receive information on organizations that may provide resources for basic needs.
- (713) 755-6965: The Harris County Clerk's Office Elections Department at www.harrisvotes.com, for up-to-date information on voter registration and elections in Harris County.

SIGN UP FOR THE SD15 NEWSLETTER



SEND US A MESSAGE

